

**Creston & District Historical & Museum Society**

**Meeting Minutes**

**Tuesday October 3, The Carr Building 6 PM**

*This meeting is taking place on the unceded traditional territory of the Yaqaan Nukiy within the Ktuanaxa Nation*

**Present: Bunny, Todd, Ian, Jim, Jason, Brenda (Rec. Sec.), Lou via Zoom, (Treasurer)**

**Call to Order:** Brenda called the meeting to order at 6:03 pm

**Review and Acceptance of Meeting Agenda:** Todd added under *Old Business*: the Operational Audit. Bunny motioned to accept the meeting agenda, Todd seconded Carried Unanimous.

**Review and Acceptance of Meeting Minutes from September 21, 2023:** Ian motioned to accept the minutes, Jim seconded. Carried Unanimous.

Brenda explained that dealing with *New Business* issues would come first as we need to appoint an executive.

**New Business:**

- **Electing the Executive:** Bunny motioned to appoint Jason Meidl as President, Jim Seconded. Carried Unanimous.

Brenda turned the meeting lead over to Jason for the appointing of the Vice President & Treasurer. Jim is willing to be Vice President, Brenda is willing to continue as Secretary. Jason asked Lou if he was comfortable stepping away from the position of Treasurer and that for continuity sake Todd was asked to assume again the position of Treasurer. Todd agreed. Lou indicated he will resign as Treasurer as of October 3 and will follow up his verbal resignation in writing. Bunny motioned to appoint Jim Ryckman, as Vice President, Todd Kelner as Treasurer and Brenda to continue as Secretary. Ian seconded. Carried Unanimous.

Bunny Raddis and Ian Currie are willing to remain as Directors of the Board. Bunny indicates she will be away all winter in Mexico but will be able to join the meetings via zoom.

Jason says there have been a lot of changes in a short period of time which means there is a great deal of focus and optics on the Board and their next steps. Jason said given the time

frames and work that needs to be done that the temporary Board should stay in place until the next AGM. However, we should look at a nominating committee in the near future.

Bunny suggested that since she will be away all winter that her daughter in law could sit in her place. It was agreed that no more changes should be made at this point. If Bunny can attend the meetings via zoom then Corie (her daughter in law) could step up as a volunteer for the time being.

Todd motioned that the Board engage in an '*in camera*' discussion regarding the second item on the agenda which is the termination of Tammy Bradford and potential pending litigation.

(Separate Notes to be retained by the Secretary)

*In Camera discussion concluded.*

The Board agreed to rehire Tammy with the caveat that the employment agreement is settled first. Jim is willing to work with Brenda as lead on the contract rework. We will have to determine a start date. The back pay can be given as a signing bonus and we will include the cost of covering Tammy's legal fees.

Bunny motioned that we reinstate Tammy Bradford with the caveat that a new agreement is written before October 17 and that we send this to Tammy's lawyer by the 24th of October. Todd seconded the motion. Carried Unanimous.

Regarding specific work items such as the possibility of an operational audit, a facilitated discussion regarding the roles and responsibilities of Board members and staff, Jason indicated that these should be placed on hold temporarily. The Board's primary focus needs to be returning Tammy to the Museum. We cannot announce anything publicly until Tammy officially accepts the employment offer. However we can say that we are working closely with Tammy on a re-hire agreement. We want to be seen as being transparent at all times.

**Summer Students:** Applications are made in January and the results are not known until March so we need to be aware of this. Apparently more and more Museums are not being approved for summer students so it's important that we have a strong case for summer students in January.

As for other grant application funding historically there is the only one big grant possible between now and November, the BC Arts Council Grant. Todd and Brenda to work on this.

- **Facebook Page:** The question is whether to keep the page that Lisa Ziebarth created or not. Initially its purpose was as a protest against the termination of Tammy and it has

now grown to over 440 members. It has served as a great membership drive. However there are some negative comments being posted even though comments have been good for the most part. Rather than shutting it down, Jason suggests moving it from a private page to a public page and calling it something like *The Friends of the Museum* and using it to reach out to members and the community. The site has been successful at getting a couple of people to come out and help with the tree milling. Jason will ask for permission to post the names of the new new executive and the work that is being done. This should be added at the same time to the Museum website. Brenda has Tim Ryckman's contact information and will have him show her how to make this post so she as Secretary can do it in future.

- Tim Ryckman is currently operating the google space that Lou had been paying him directly for. The reason for this was that prior to signing authority changes there was no way to charge his services to the museum. Tim does have a contract with the Museum and the Board will continue with this agreement for the time being as part of it entails security for the computer systems. That contract may well be rewritten but the security and safety of the system and running is worth something. We may choose to terminate his services when Tammy returns but that discussion will occur at a later date. All updates that are posted on the website don't have to be signed by the Board members but it should be indicated that the updates are from the entire Board of Directors. We need to add our names to the site and include what we are currently working on. All agreed that Luke Kurata's letter be removed from the site.

### Old Business:

- **Report out on contacts listed on the membership lists:** Jason, Bunny, Jim: These have not been completed but a lot of work has been done. There are about 117 names on the spreadsheets and extra names have been added. Todd says he is holding likely the most comprehensive list and he is willing to compare his list to the ones the others have. In future a standing committee on membership should be formed. Lou said that specified in the Societies Act that the membership year runs from January 1 to December 31 but members signing after January will nbe good to vote until the conclusion of the next AGM scheduled for April 2024. The Board will issue a notice to the members in December to advise them of the option to renew their membership but add a codicil that they still can vote at the AGM if they choose not to renew their membership.
- **Tree milling - Update:** Bunny, Todd, Jason: The outstanding bill for the work is \$262.50. Bunny said that Jim (Bunny's husband) did the banding and Comfort Welding gave him the bander free of charge. Thank You's can be place on the website to Comfort Welding, Shannon French and Jim Raddis for organizing the whole thing. Photos were taken that can be added.

- **Financial Update:** Currently only one signature is required for cheque signing. It was suggested that there always be double signatures. As well there should be at least two other people able to sign cheques and even better if there are three. Jim motioned to remove Lou Knafla as signer and appoint Jason Meidl and Todd Kelner as signing officers. Brenda Draper to remain as signer. Bunny Raddis seconded the motion. Carried Unanimous.
- **Maury Murphy Farm Implements Collection:** The collection currently is being stored in one of Bernie Meek's hay sheds. Is there another option regarding where to house these implements? Jason will give Bernie a call to see what he thinks and whether we can move them into the museum grounds. None of the Board members have even seen these artifacts so Jason will let the group know what Bernie says and if the group can take a look at the equipment.
- **An Operational Audit:** No decision will be made this meeting as there is a great deal of information to process already and the Board's focus currently is on re-hiring Tammy.
- **Next Meeting and Future Meeting Schedule:** Traditionally the meetings were once a month and usually during the second week of the month so finances could be discussed. Given the number of issues the new Board must deal with Jason suggests that another meeting is appropriate again this month on Tuesday October 24 at 6PM. This meeting will be specifically to discuss the employment agreement that will be before the Board for Tammy's re-employment.

Bunny moved to adjourn the meeting at 7:30.