

Creston & District Historical & Museum Society

Meeting Minutes

Friday September 15, 2023

Present: Lou Knafla (Treasurer), Bunny Raddis,(Member), Brenda Draper (Rec. Sec.)

Agenda: Proposed by Lou. Motion by Brenda to accept the agenda, Lou seconded. Carried Unanimous.

Previous Meeting Minutes: Brenda to send the minutes of June, July and August to Lou for review, approval, signatory and filing. To be noted that in camera meeting notes are not posted, other than the motions those notes contained.

Signing Authority and Election of Key Board Members: Since we no longer have anyone left with signing authority, Bunny motioned to grant Brenda signing authority. Lou Seconded. Carried Unanimous. Brenda also motioned to have Lou as a second person for signing authority. Bunny seconded, Carried Unanimous. Lou will contact the Credit Union Saturday to determine when he and Brenda can come in to complete the paperwork. A President and Vice President will be chosen when a new Board is formed.

Resignations of Board Members: Lou advises that the resignations of the board members, Ann, Todd, Luke,, Duncan, Doug and Paul must be filed with the Society. Bunny advises that this has never been protocol in the past but Lou indicates since the new Societies Act it is a requirement. However he said Tim Ryckman will be able to file and/or post this information on our behalf as he has been given the key (password). However it is agreed that Brenda should be with Tim in order to know how to follow protocol in future.

Keys to the Museum Premises: Lou has sets of keys, he will keep one set and Bunny and Brenda to keep the other sets. Keys passed to Brenda and Bunny.

Issue of Memberships: Bunny asks why the membership needs to be audited as well as a financial audit of the Museum? Lou said that it is a very messy situation as some people have a receipt for paying but not a membership and that the Board's lawyer advises that a financial audit is important and necessary. Bunny asks what the cost of an audit will be and how long will that take? Lou said that he has contacted a company by the name of BDO in Cranbrook that are recommended. The contact name is Harley and apparently he is well known for doing audits. Lou will speak with him Monday as he has been out of town. Lou will let us know about details.

We don't know what is going on with the lawsuit. They are in discussions. The Directors are covered by Victor Insurance.

Financials: Lou advises that he has just received two notices of maturing term deposits from the Credit Union. The first is Account 177581 SUB 10 Current rate 5% Balance of \$241,00.08. Interest \$6,025.50. The second is Account 17581 SUB 20 Current Rate %2.00 Balance \$30,789.00 with interest of \$615.78.

Lou motioned to place the first maturing amount in a 60 day roll over and the second to deposit into the checking account. Brenda seconded. Carried Unanimous.

Payroll items: We currently have three employees, Rita Patstone, Tim Ryckman and our grounds keeper Jarret. (Brenda asks could we please obtain his last name?) Rita is able to do an automatic payroll payment for these employees for a small fee. Lou will check with Rita and get back to us. There will be a delay in pay for Jarret but Lou has spoken to him and he is aware of the situation and is ok with the delay in payment.

Tree Removal: Motion - Discussion to have Jim Raddis contact Shannon French to have a portable sawmill brought on site to mill the trees and band them at a cost of approximately \$800 - Bunny motioned to expend the \$800, Lou seconded. Carried Unanimous. Volunteers will be needed - call out for them.

New Members for an Interim Board: Bunny and Brenda indicated that potential members for an interim board should be chosen from the people who voted on the previous Monday as they are considered to be in good standing. These are as follows: Ian Currie, Todd Kelner, Jason Miedle, Maureen Cameron and Jim Ryckman. Brenda motioned to approach these members to see if they would be willing to form a temporary Directors committee in order to move ahead with day to day Museum business until such time that a special general meeting can be called for all members to vote in a new Board. Bunny seconded. Carried Unanimous.

Security: Bunny raised the issue that if an alarm is set that we need new contacts for the call out list. Brenda and Bunny should be added/changed on that list until further notice.

Occupants of the Carr Building: Meeting with the quilters -Lou said their last cheque was sent back to them. We don't know exactly why but given the situation he suggests we give them a free month and then drop their next cheque off at Rita Patstone's office. Bunny will ask them when during the week they occupy the building and who is their lead spokesperson so that a new Board will be able to meet in the Carr building. The premises are much more conducive and professional for a meeting environment.

Upcoming Museum Event: Lou has been working with Luanne Armstrong who is planning to host at the Community Library a series of lectures on the history of Creston which would be sponsored by the Creston Historical Society. These lectures would occur every two weeks beginning in November to December and March through April and May. 100 honorarium for each. Brenda motioned to accept Luanne Armstrong's proposed series of lectures to begin in November at the community Library and that each speaker received 100 in honorarium and travel if necessary. Lou will be working as a volunteer with her. Bunny to second and carried Unanimous.

Lou will be in Victoria October to end of October but will be able to attend meetings via zoom. While he will not be able to do things for the museum physically Rita can at least issue the cheques. - can't do things physically but if Rita can issue cheques. October 12or 13th in April.

Meeting Adjourned 2:25. Brenda motioned to adjourn Bunny seconded.