

Creston & District Historical & Museum Society

Meeting Minutes

Tuesday, June 13, 2023

Present: Tammy, Duncan, Doug, Paul, Ann, Todd, Alyson, Luke (President), Brenda (Secretary)

L. Kurata, chair,(pres.): Paul Dort (V.P.): T. Kellner, (treas.): Brenda Draper Hanley (secretary,) recording secretary:

Duncan Simpson, Doug Smith, Ann Day, (members):

Tammy Bradford, (manager): Alyson Small (staff member):

Regrets: none

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1. Call to Order/Adoption of Agenda:

Lou called the meeting to order. Doug motioned to adopt the agenda, Todd seconded, Carried Unanimous.

Chair called meeting to order and presented draft agenda;

D. Smith moves to adopt, seconded by T. Kellner, motion carried unanimous

2. Board in Camera Discussion - Continuation of In Camera Discussion from May meeting: T

ammy and Alyson left the room.

3. Routine Business: (Tammy and Alyson returned to the room)

a) Approval of Minutes of previous meeting: Luke said that the minutes reflected that we agreed to appropriate \$1,500 to cover the cost of a gift for Tammy, a gift for David and gift for Lou. However, the cost of Tammy's computer was \$800 which was more than the original \$500 budgeted and which exceeded the total expenditure of \$1,500. Luke felt he could not go out on a limb and go over the \$1,500 that was agreed to. The bench that Adam Blackmore will build is on hold until we have a commitment that we all agree that Tammy be compensated to an amount over \$500.

Ann motioned to accept the meeting minutes, Paul seconded. Carried Unanimous.

Chair commented that the minutes reflected a Board appropriation of \$1,500 to cover the cost of gifts for Tammy Bradford, David Butt and Lou Knafla but the cost of Tammy's computer was \$800 which exceeded the original \$500 budgeted and would cause the total expenditure to exceed the appropriation of \$1,500. Luke advised he did not have a mandate to exceed the \$1,500 appropriation and the bench that Adam Blackmore will build was put on hold until we the Board confirmed the email votes to increase the value of Tammy's gift and a greater appropriation was made for the Knafla bench to be made by Adam Blackmore.

b) Financial Report: *Transfer to Building Reserve Fund?* T. Kellner (treas.) asked for clarification on the \$3,500 in project income. Tammy said this was from the Community Initiative Programs small grants from the RDCK areas and Town of Creston.

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Luke asked how much the archives shelving cost and Tammy said \$77,000 and change which included taxes, delivery etc. The roofing was a separate item. A term deposit (non redeemable) will be liquid in August and is in the amount of \$241,000. Tammy said we can do pretty much anything we really want to with these funds including rebuilding of the contingency fund, except capital expenses. The only term we have is one that comes up September 21, in the amount of \$30,000.

T. Kellner (treas.) moved to accept financial report, Ann Day seconded. Carried Unanimous.

Note: Ann asked where the money to fix the steam locomotive roof will come from and Tammy said once we get some quotes we can make that determination.

New and Ongoing Business:

a) Retirement Event for Lou Knafla and David Butt: Tammy said everything is in place for the event. Lou's gift of the bench is on hold temporarily and likely won't be finished until September. It will be made of metal and wood and have a wheel on either side and a polished plate will be attached with his name and a Latin inscription. Initially \$1,500 was budgeted and voted on to cover the cost of a computer for Tammy, the bench and plaque for Lou as well as a gift for David and food for the celebration BBQ. However, given the additional cost of the

computer for Tammy (\$500 to \$800), there is a \$300 overage. Duncan moved to apportion an additional \$400 to cover all costs for these items. Doug seconded the motion Carried Unanimous. (Total approved \$1,900)

b) Zoom Meetings: Brenda suggested that Zoom meetings can be an effective tool in the event an urgent meeting is required between meetings. Luke said he subscribed to Zoom himself and showed everyone what the screen looks like on his laptop. Zoom was a tool used during COVID by many organizations and Boards and although not perfect, it has been quite successful in place of an in person meeting. Tammy indicated that the museum has an account with Zoom so we can use this method of meeting whenever a need arises.

c) Membership Structure: Todd suggested that we postpone this discussion in the interest of time until next month. Luke raised the issue of whether we are being perceived as elitist or exclusive if we charge a membership fee. Todd indicated that one cannot vote unless they have a membership (fee currently is \$15 per year) and if we decide membership is free our bylaws would have to be rewritten. Todd volunteered to do some research on this issue before our next meeting.

d) Murphy Machine Shop: Luke said that not everyone is on the same page about the acquisition of the equipment and we need to make a final decision on this. A tax receipt was sent to the Murphy's, on their request, based on the value of the equipment at \$10,000. In regard to the suggested expenditure of \$75,000 Luke said Alan McLaren's recollection was that the suggested figure was \$78,000. Todd said that if we proceed we must run this as a formal project, moving from approval to design phase and we just can't pull numbers out of the air for costs. There are also other unknowns to consider that could result in overages to the total expenditure, such as ensuring guards are in place as per Worker's Compensation. Should we move from gas to electricity? What is the cost of a heat pump? If electricity is the way we go we would probably need a new line. How much work will it be to move the equipment to the museum property? Doug said that Sullivan Stone may donate the concrete. They would just like a tax receipt in return. Doug has presented his Summary of Price Quotes, materials list with drawings and total price to construct is \$54,210.62, not including Hydro, Wiring and gas line. :

Duncan suggested that we move to formally accept the \$75,000 as the expenditure for the project. Paul agreed.

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Respecting the suggested expenditure of \$75,000 for building the machine shop, Luke as chairperson reported that he requested A. McLaren to provide his recollection of Board discussions regarding construction of the building and the amount. Chair disclosed McLaren email suggesting the figure was \$78,000.

Chair, ex tempore, moved :

Motion: The board appropriate \$75,000 for the construction of a building, as per the design submitted by Board member Doug Smith, to house the Maury Murphy equipment and place it in an exhibitable state; funding to be provided as required to the maximum amount of \$75,000. Paul Dort seconded the motion.

Discussion on motion: T. Kellner (treas.) commented that if the roofing is made of metal we should have an underlay that is fireproof.

Vote: In favour of motion: P. Dort, D. Simpson, D. Smith, Ann Day, B. Draper Hanley,

Contra: T. Kellner (treas)

Chair expressed concurrence of the chair on the adoption of the motion.

e) Compliance with Human Rights and Accessibility Legislation: In a previous email to the Board Luke raised concerns that we should be following the guidelines laid out by the province. Tammy said these guidelines [Accessibility BC 2022-2024] do not apply to our Museum as they are only for provincial services, ie the Museum in Victoria is provincial; however Luke has raised a valid point and that there are a number of things we can do to address accessibility. Tammy will investigate accessibility funding for washrooms and funding opportunities in general, and find out about the possibility of a complete audit of the museum. Luke motioned to audit the museum using the BC legislation as a guideline. Duncan seconded. Carried Unanimous.

In regard to an operational audit regarding discrimination, elitism and entitlement, Tammy said we do have policies in place. She will email everyone the papers on this subject for review and then the topic may be brought forward as an agenda item in July's meeting. The only policy the museum currently does not have is a Code of Conduct.

Remaining items, Hepher Firearms, PicRight Lawsuit and Manager's report tabled to July meeting.

Duncan motioned to adjourn the meeting at 12:05.